

Why Do Stores Not Advertise – The Top 3 Reasons

According to feedback Package Express Center, Inc. has received from many stores, particularly brand new accounts, stores have cited the following top 3 reasons for not advertising their store offerings and not even mentioning their New PEC/UPS Processing & Shipping Center to their customers or their community:

- They don't have time to advertise
- They think that everyone, all the time, knows what they offer in their store without advertising
- They don't have the budget to advertise

PEC recommends the following top ways to advertise your UPS Shipping Services that take very little time

to do and are FREE:

- Go to grow.google/smallbusiness and set up your store's google listing and make sure you add that you also offer UPS services.
- Put on your Facebook Page – that you are your community's go-to place for UPS Shipping Services
- And lastly, answer your phone the way you always have and add "And UPS Shipping" to your phone greeting.

Very little time, to inform your ever-changing community of your services, and it is totally Free.

Reminder: UPS ID Check Requirements

What are the identification requirements for picking up a package from a UPS Access Point location?

One of the following identification requirements must be met when you pick up your package at a UPS Access Point™ location:

- **Option 1:** Present a government-issued photo ID where the last name and full address (including the suite or apartment number, if applicable) on the ID match the last name and full address on the package.
- **Option 2:** Present a government-issued photo ID where the last name matches the last name on the package. If the address on the ID doesn't match the address on the package, please bring proof of residency that matches the address on the package--for example, a current utility bill.
- **Option 3:** Present a government-issued photo ID where the full address or name on the ID matches the full address or name on the package. If the last name or full address doesn't match, you will need to provide the package tracking number to the UPS Access Point representative.
- **Option 4:** Present a government-issued photo ID and your shipper-provided package release code (if required).*

What are the ID requirements for tendering a shipment to UPS?

Consumers who originate and tender a shipment to any retail shipping location are required to show a government-issued photo ID as a form of identification. The photo must match the person tendering the shipment.

This procedure includes all retail shipping locations worldwide, including authorized shipping outlets, alliance and MBE locations, plus The UPS Store® franchisees.

Customers who have already prepared a shipping label--for example, through their business or personal UPS account--are not currently required to present an ID.


How PEC Communicates With Your Store

PEC has most store's email addresses on file that we utilize to send important updates about UPS rates, information about your Total System Shipping, the PEC monthly newsletter, industry news, etc.

In addition to emailing information to your store, PEC also makes many calls to your store to reach a store employee to discuss questions, follow-up on issues or to ask for needed information.

If you find that you are not receiving all the necessary information that PEC Corporate is sending your store you have a couple of options. You can set a rule in your communication software to allow our emails to come through, check your junk file for PEC emails or set-up a new email address that will be monitored by a store employee for use by PEC.

If you would like to add a cell number(s), different email address for your store or best time and/or day to reach your store, or update contact name(s) for you store for PEC to utilize: please email any updated information to info@packageexpresscenters.com.



2021 Year-End Holiday Schedule

2021 Holiday Season Recommended Last Days to Ship For Dec. 24 Delivery

U.S. DOMESTIC ¹		U.S. TO CANADA ¹		U.S. TO MEXICO ¹		U.S. TO OTHER DESTINATIONS	
SHIPPING VIA	SHIP DATE	SHIPPING VIA	SHIP DATE	SHIPPING VIA	SHIP DATE		
UPS® Ground shipping	Check ups.com/ctc for details	UPS® Standard services <i>(From the 48 contiguous states only)</i>	Check ups.com/ctc for details	UPS® Standard services <i>(From the 48 contiguous states only)</i>	Check ups.com/ctc for details	For recommended last days to ship from the U.S. to other international destinations, please visit Calculate Time and Cost at ups.com/ctc .	
UPS 3 Day Select®	Dec. 21	UPS Worldwide Expedited®	Dec. 21	UPS Worldwide Expedited®	Dec. 21		
UPS 2nd Day Air® services	Dec. 22	UPS Worldwide Express® services	Dec. 23	UPS Worldwide Express® services	Dec. 22		
UPS Next Day Air® services	Dec. 23						

¹Shipments to certain destinations may require an earlier ship date. Check [ups.com/ctc](https://www.ups.com/ctc) for details.

THANKSGIVING

Wednesday, Nov. 24

Normal pickup and delivery service. All UPS Next Day Air® packages tendered to UPS on this day will be scheduled for delivery on Friday, Nov. 26. UPS 2nd Day Air® packages picked up today will be scheduled for delivery on Monday, Nov. 29 (except those processed and labeled for delivery on Saturday, Nov. 27).

Thursday, Nov. 25, Thanksgiving Day (UPS Holiday)

No UPS® pickup or delivery service. UPS Express Critical® is available. Call 1-800-714-8779 or visit [upsexpresscritical.com](https://www.upsexpresscritical.com).

Friday, Nov. 26

Normal pickup and delivery service.

CHRISTMAS

Monday, Dec. 20

Normal pickup and delivery service.²

Tuesday, Dec. 21

Normal pickup and delivery service. This is the last day to ship UPS 3 Day Select® packages for delivery on Friday, Dec. 24.²

Wednesday, Dec. 22

Normal pickup and delivery service. This is the last day to ship UPS 2nd Day Air® packages for delivery on Friday, Dec. 24.

Thursday, Dec. 23

Normal pickup and delivery service. This is the last day to ship UPS Next Day Air® packages for delivery on Friday, Dec. 24 with a UPS On-Call Pickup®, a UPS Smart Pickup®, or other prearranged, scheduled pickup, or by tendering a shipment at a [The UPS Store](#)® location or a UPS Authorized Service Location.

Friday, Dec. 24, Christmas Eve

Normal delivery service. Pickup service available only for Air and International Air® packages if prearranged by Tuesday, Dec. 21. UPS On-Call Pickup® service and UPS® Drop Box locations are available for Air and International Air® packages. UPS Next Day Air® packages picked up today will be scheduled for delivery on Monday, Dec. 27.

Saturday, Dec. 25, Christmas Day (UPS Holiday)

No UPS pickup or delivery service. UPS Express Critical® service is available. Call 1-800-714-8779 or visit [upsexpresscritical.com](https://www.upsexpresscritical.com).

NEW YEAR'S

Dec. 27-Dec. 29

Normal pickup and delivery service.

Thursday, Dec. 30

Normal pickup and delivery service. UPS Next Day Air® packages picked up today will be scheduled for delivery on Friday, Dec. 31. UPS 2nd Day Air® packages picked up today will be scheduled for delivery on Monday, Jan. 3. UPS 3 Day Select® packages picked up today will be scheduled for delivery on Wednesday, Jan. 5.

Friday, Dec. 31

Delivery of UPS Air and International Air® packages only. Pickup service available only for Air and International Air® if prearranged by Wednesday, Dec. 29. UPS On-Call Pickup® service and UPS® Drop Box locations available for Air and International Air® packages. UPS Next Day Air® packages picked up today will be scheduled for delivery on Monday, Jan. 3.

Saturday Jan. 1, New Year's Day (UPS Holiday)

No UPS pickup or delivery service. UPS Express Critical® service is available. Call 1-800-714-8779 or visit [upsexpresscritical.com](https://www.upsexpresscritical.com).

Monday, Jan. 3

Normal UPS pickup and delivery service resumes.

Notes

¹References to "UPS Air and International Air" packages include UPS Next Day® Early, UPS Next Day Air®, UPS Next Day Saver®, UPS 2nd Day Air A.M.®, UPS 2nd Day Air®, UPS Worldwide Express Plus®, UPS Worldwide Express®, UPS Worldwide Saver®, and UPS Worldwide Expedited®.

²The reference to "UPS Ground service on Saturday" includes UPS 3 Day Select® Service, UPS® Ground, UPS® Ground with Freight Pricing, UPS Hundredweight Service®, and UPS Hundredweight Service® Ground shipments.

Visit [ups.com/tariff](https://www.ups.com/tariff) for the UPS Tariff/Terms and Conditions. The information contained in this schedule and all service guarantees are subject to change.

Packages exceeding UPS weight or size requirements are not accepted for transportation.

²Shipments to certain destinations may require an earlier shipping date. Please check [ups.com/ctc](https://www.ups.com/ctc) for the most up-to-date transit times.

Cheat Sheet - Using the UPS Access Point App

There are 4 different reasons to scan an Access Point package

- A UPS DRIVER delivery
- A CUSTOMER drop off
- A CUSTOMER is picking it up
- UPS has recalled the package

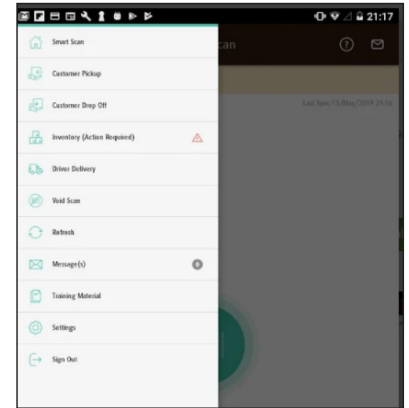


To scan any package:

- Click on the three-lined (Hamburger) menu on the top left of app home screen and select “SMART SCAN”.
- Align the barcode of the package in the center of the screen using the camera.
- The screen will give two choices. Choose the appropriate choice based on what the scanning reason is.

Scanning Scenarios

- DRIVER DELIVERY
 - SMART SCAN the package
 - The options CUSTOMER DROPOFF and Driver DELIVERY will prompt
 - Select “DRIVER DELIVERY” and follow on-screen prompts
 - Place package in proper storage area for customer pickup
- CUSTOMER DROP-OFF
 - SMART SCAN the package
 - The options CUSTOMER DROPOFF and Driver DELIVERY will prompt
 - Select “CUSTOMER DROPOFF” and follow the on-screen prompts
 - Place package in the appropriate storage area for driver to pick up



SPECIAL NOTE – the Access Point can only accept packages with a prepaid UPS label. QR Code packages should go to the nearest UPS Store.

- CUSTOMER PICK-UP
 - Validate customer’s ID name and address match that of package
 - Retrieve package from storage area
 - SMART SCAN the package
 - Follow on-screen prompts
- READY FOR UPS
 - UPS may recall a package because it is either over 7 days old, or the customer has requested a reroute.
 - You will receive a red message on the upper edge of your home screen that displays, “Inventory Action Required.”
 - Click the message, and click on “outbound” in your inventory. Ready for UPS will list the packages you must pull from the shelf and scan READY FOR UPS. They can then be placed in the outbound for the driver
 - Be sure to check for this message at the beginning and end of each day

You can also check your current inventory in the Hamburger menu

- Inbound- PKGS scheduled to arrive at your location.
- Accept – The packages you have awaiting customer pickup
- Outbound – The packages the driver should be getting
 - If you click on OUTBOUND, you will see two subcategories
 - ▶ Ready for UPS- Packages that UPS have recalled
 - ▶ Customer Drop off – Packages that have been scanned as drop-offs and are awaiting the driver

REMEMBER TO SCAN AT EVERY PACKAGE MOVEMENT

Offers are available while supplies last or until 11/30/21.

November Specials

Dell Desktop Computer

Windows 10 Pro
SSD – 237 GB
CPU – i5
RAM – 8 GB



\$375⁹⁵

Maintech Coverage as long as you are part of our National Network of UPS Authorized Shipping Providers (excludes OS upgrades and viruses)

F.O.B. Greenville, TN

\$24⁹⁵ Each

QR Code sign

2 foot Vertical
 1 sided
 24"W x 36"H

Item number - UPSQR

F.O.B. Greenville, TN

UPS Authorized Service Provider

Do you have a QR code for an Amazon return?

We are happy to take your return packages, however you must choose the option to print the label.

There is an option to email the label so you can print anywhere. Just email the label to our store and we will print it for you.

This not only applies to Amazon returns but to others such as:
 •Cell Phones (AT&T, Verizon, Sprint, etc.)
 •Cable/Satellite (Comcast, Xfinity, Dish, DirecTV, etc.)

Anytime you need to return an item, be sure to ask for a shipping label instead of a QR code and we will be happy to assist you.

Already submitted a return using the QR Code? Log into your Amazon account and cancel the return using the QR Code. Go back and request the return with a UPS label. Email the label to our store and we will get it printed for you.

Scanner



\$59⁹⁵

Why waste time keying in drop-off packages when you can scan them, plus avoid mistakes.

F.O.B. Greenville, TN

ALL TONERS



Toner Cartridges

Item Number	Fits Printer Model	Wholesale Price	3 Or More
TONRM102	HP M102	\$69.99 ea.	\$65.99 ea.
TONRM12W	HP M12W	\$39.99 ea.	\$35.99 ea.
TONRM15W	HP M15 & M29	\$34.99 ea.	\$30.99 ea.
TONR1012	HP 1012 & 1020	\$49.95 ea.	\$45.95 ea.
TONR1505	HP 1505	\$49.95 ea.	\$45.95 ea.
TONR1006	HP 1006	\$39.99 ea.	\$35.99 ea.
TONR1102	HP 1102	\$49.95 ea.	\$45.95 ea.
TONR2020	Samsung M2020	\$59.95 ea.	\$54.95 ea.

F.O.B. Greenville, TN

Monitor sign - 1 sided
 23" x 15"



2 ft. wide 2 sided indoor/
 outdoor sign



4 ft. wide 2 sided
 indoor/outdoor sign

25% OFF

ALL Christmas Signs & Banner

Your Christmas Shipping Headquarters

We Ship via **UPS**

6 ft. wide 1 sided indoor/outdoor banner

FOB Greenville, TN



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SHIPPING & HANDLING POLICY - FREE SHIPPING on retail product orders of \$75 or more (does not include equipment or signs). **HANDLING FEE:** Orders less than \$75 are subject to a flat handling fee of \$7.95. **SHIPPING ON ALL EQUIPMENT & SIGNS:** All equipment, including computers, monitors, printers & scales, and all signs are shipped F.O.B. Greenville, TN and billed to your UPS Account.